



Gosford Park Primary School

Dinner Money Policy

Due to the ever-rising costs associated with school meals, the school needs to ensure that all school meals for children are paid for in a timely manner. Where parents do not pay in advance or on the day for their child's school meals there is potential for debts to build up on their account. If this occurs the following policy will be adopted.

- The school adopts a strict No debt for longer than two weeks policy relating to school meals.
- Text messages will be sent out to parents once a debt of more than 2 meals has built up on their child's account and will be asked to pay for those meals as soon as possible.
- No debt of more than two weeks per child will be allowed to incur before a request to provide a packed lunch is made.
- We request that all parents give this policy their full support. If debts are incurred, the school has to pay for the meals eaten. This means that money which should be spent on the children's education has to be used for debts incurred by parents.
- If a debt is not cleared, parents/carers must provide a packed lunch. In a case when a debt payment is not received, nor a packed lunch provided, the school office will telephone the parent or carer asking them to come to school with the money immediately or provide sandwiches for lunch.
- If a reasonable arrangement to clear a debt cannot be made, the school reserves the right to forward the debt onto Coventry City Council Debt Recovery Service which could result in legal proceedings taking place.