



NURSERY ADMISSIONS POLICY

Admission limit

Each Local Authority Nursery has an admission limit which is governed by the physical limitations of the space available and by funding to maintain the required minimum ratio of staff to children i.e. 1:13 which must include a qualified teacher. The admission limit at Gosford Park School is 52 however this is reviewed with Governors annually depending on number of applications and financial viability.

Special Educational Needs

If a nursery child has severe and complex special educational needs, the School Education Officer (SEN) should be made aware of the situation so that the individual needs of the child can be met effectively. A child may not be refused admission because a school feels unable to cater for their special educational needs. If a child has additional needs and from the schools professional judgement is struggling in the setting with the length and number sessions the school may adjust the number of sessions and length of sessions accordingly.

Admissions

The City Council's policy is that nursery education must be made available to all children. It is the policy of the City Council and Gosford Park School to offer part-time places to children in the year prior to their entry to school i.e. the September following their third birthday, thus offering children one year of nursery education. The earliest age a child can start their Nursery entitlement is the September following their third birthday.

Gosford Park has one point of entry to nursery in the September of each year. Children are therefore not admitted at any other time in the year except under exceptional circumstances i.e. the family has moved into Coventry or has moved from a different area of the City.

Parents/Carers must complete an application form containing all the necessary information for a nursery place. They will be informed that any child attending Gosford Park Nursery does not convey preference or priority for admission to Gosford Park School. On receipt of the application, the child's name is placed on a waiting list. The information is treated as confidential and in accordance with the Data Protection Act.

Our session times are as follows

Morning 8.45 – 11.45

Afternoon 12.30-3.30

Changes for Nursery sessions will be reviewed on a regular basis by the Governing Body.

Nursery Education Entitlement

Children are currently entitled to 15 hours per week of free nursery education. This can be taken in:-

5 morning sessions of 3 hours each day

5 afternoon sessions of 3 hours each day

If both sessions are available.

A child can only have a place at one LA nursery. Where a child also attends a Private, Voluntary or Independent sector setting, parents should be aware that the child is not eligible for Nursery Education Funding in that setting if they take up their full entitlement in the school nursery.

A parent may choose for their child to receive their entitlement by attending a maintained nursery and Private, Voluntary or Independent setting. This is often the case when a parent needs extended care to support them in accessing employment or training. Parents wishing to split the entitlement will be given equal consideration as those applying for a place at the school nursery only.

Allocation of Nursery Places

Criteria followed in allocating places (in order of priority)

1. Children in the care of the local authority or known to Children's Social Care e.g. CAF or Social Care referral.
2. Children who live in the catchment area for the school who will have an elder sibling attending the school while they are in the nursery.
3. Children living in the catchment area for the school.
4. Children living outside the catchment area who will have an elder sibling attending the school while they are in nursery.
5. Children whose primary daytime carer lives in the catchment area for the school.
6. Other children living nearest to the school measured in a straight line.

The education aims of Gosford Park School Nursery

Every child deserves the best start in life and support to fulfil their potential. Gosford Park Nursery delivers learning opportunities from the Early Years Foundation Stage framework (EYFS) to keep children safe, help them to thrive and lay a secure foundation for future learning.

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