

**Chair
Annual
Report
For the period
1st August 2024- 31st
July 2025**

Charity name

Gosford Park Primary School PTA

Registered address

Gosford Park Primary School, Humber Ave, Coventry CV1 2SF

Summary of the purpose of the charity as set out in the governing document:

To advance the education of pupils in the school by – developing effective relationships between the staff, parents and other associated with the school and by engaging in activities or providing facilities or equipment which supports the school and advances the education of the pupils.

Names of the charity trustees who manage the charity

Co-chair - Donna Taylor

Co-chair – Kate Turnbull

Treasurer - Vacant

Secretary – Jenna Stubbs-Fellows

Our fundraising year

This was our second year as a newly formed PTA. We were voted in to our roles in an AGM held in June 2024. We are a separate entity to the school and run by volunteers. We are governed by our own constitution.

We had our first committee meeting in September. Where we came together to generate exciting ideas for fundraising activities and events for the year ahead.

We started the new academic year by holding our first ever school disco in October. This was a huge success! The pupils and staff all had a great time. We hired a DJ and charged £1.00 for disco entry and £1.00 for either sweets or popcorn. Our profit from this event was £287.80. Thank you to our volunteers for helping sell the tickets and for helping set-up and tidy-up at the end of the day.

During October and November, Asda were running their ‘Cashpot for Schools’; a donation initiative whereby Asda donates 0.5% of qualifying purchases during a specified period to

eligible schools. It was easy to sign up and we had the money deposited into our bank account by Spring 2025. Our 'Cashpot' ended at £258.23.

Our next event was in December, just before Christmas. We purchased a selection of Christmas themed toys, colouring books etc, and offered hot chocolate cones and sweets for sale. We anticipated that these items would sell well but unfortunately the weather was against us and it was wet, cold and snowing on the days we were selling these. We made a loss of £37.86 from this event but we still have plenty of stock left over that we can be used next year.

In January 2025, we were successful in registering the PTA with the Charity Commissioner. The benefits of registering as a charity include having access to grants and funding only available to organisations with charity status, and giving us a public, legal status, which strengthens trust and confidence in how money is collected and spent.

At the end of January, we held our first Clothes Recycling Event. We worked with a company called 'Bags 2 School', who offer free charity clothes collection. They pay for textile recycling by weight (per kilogram donated). In total, we had 213kg of clothes and similar items donated by parents and staff. The amount raised was £42.60.

In February, Parentkind (the company who offer support/ advice for UK-based PTAs and also covers our insurance) teamed up with a company called 'Rubies Masquerades' to offer free World Book Day costumes. We had approximately 160 costumes donated and the school distributed these to the children who were without costumes on World Book Day.

In March, we held an open PTA meeting, affording us an opportunity to share our goals and fundraising ideas for the rest of the year. It also gave us a chance to welcome new volunteers, hear new ideas and ultimately strengthen our team.

Also in March, during the schools Parents Evening, we had a table selling various items. The cakes – made by a parent – were very popular, as were the sweet cones (left over from the previous Christmas event) and arts and crafts (purchased from Temu and donated by Co-chair Donna). We purchased a hot water urn so parents could help themselves to tea, coffee and biscuits during the evening. Thank you to all the volunteers who helped.

In April/ May, we had a Sunflower Growing Kits and Tomato Seedling fundraiser. We had pots, seeds and some soil donated from the local supermarkets Asda and Morrisons, and we purchased the other items needed to make up the kits. Our profit from this event was £173.59. The sunflower kits, which were very popular last year, were somewhat successful though there was far less uptake on the tomatoes.

In June, we held our first Freezer Pop Friday. We purchased ice lollies from Poundland and sold them for 50p each. They were very popular and our profit on the day was £35.00 with plenty of lollies left over for Sports Day and other future events.

Also in June, we purchased a PTA shed, which is located inside the school grounds, in front of The Bridge's garage doors. The purchase of this shed is essential for storing event materials and any fundraising items.

In July, we held our biggest event yet: the school summer fair. We invited local community groups to come and offer free arts and crafts alongside their own table. The local Asda Community Champion also attended and ran one of our games tables. We had a range of games and activities available including face painting, adopt a teddy, jumble sale and Beat The Goalie, to name a few. A total of 15 volunteers supported us on the day. The children and parents really enjoyed themselves. Our profit from this event £63.93, with plenty of stock left over for future events. Massive thank you to all our volunteers who helped, including with the set-up and tidying away – we couldn't have done it without you!

Our final event of the school year was on the Sports Day & Family picnic, where we sold ice lollies and cold drinks for 50p each. Our profit from this event was £34.50.

We ended the year having raised a total of £1016.41. The cash raised on Freezer Pop Friday, Summer fair and on Sports Day was £321.63 and is waiting to be deposited into the bank account.

Financial report

Opening bank balance £514.41

INCOME

Sports day 2023 = £38.10

Autumn disco = £452.60

Christmas fundraiser = £370.10

ASDA Cashpot for Kids = £258.23

Parents evening = £68.45

Cash donation = £13.00

Clothes recycling event = £42.60

Sunflower growing kits/tomato plants = £206.54

Freezer Pop Friday card payment £4.00

TOTAL = £1453.62

Freezer Pop Friday/Ice lollies £75.00, Summer Fair £212.13 and Sports Day £34.50. The money raised from these events are waiting to be deposited into our bank account.

EXPENDITURES

Parentkind £153.00

Glowsticks (disco) £10.50

Cellophane bags (sweets for disco) £14.52

Sweets for disco £39.78

DJ £100

Christmas lollies £39.06

Cellophane bags (reindeer food) £7.78

Sweet cones £21.84

Bookers (for hot choc cones) £31.70

Sweets £158.74

Christmas stock £160.81

Hot Water Urn £28.99

Seed envelopes £6.99

Plastic bags for soil £7.98

Paper bags £17.98

Poundland ice lollies £44.00

Shed £159

Shed-build hire £100

Hobbycraft Face paints £28.00

Summer fair stock £61.24

Summer fair/ sports day stock (Bookers) £58.96

Bank service charges £22.38

TOTAL = £1273.25

Independent Examiner

Our accounts for the year 2024-2025 have been audited by Olena Avelicheva, Specialist in Accounting and Audit, (current student of AAT in Coventry College) and have been found to be accurate and in order.

Conclusion

The PTA committee would like to thank all parents, volunteers, teachers, school staff and students for their support and contributions throughout the year. Your dedication and enthusiasm have been invaluable in helping us achieve our goals and make a positive impact on our school community.

Signed

Donna Taylor and Kate Turnbull (PTA Co-Chairs)