

Chair
Annual
Report
For the period
July 2023- July 2024

Charity name

Gosford Park Primary School PTA

Registered address

Gosford Park Primary School, Humber Ave, Coventry CV1 2 SF

Summary of the purpose of the charity as set out in the governing document:

To advance the education of pupils in the school by – developing effective relationships between the staff, parents and other associated with the school and by engaging in activities or providing facilities or equipment which supports the school and advances the education of the pupils.

Names of the charity trustees who manage the charity

Co-chair - Donna Taylor

Co-Chair - Katherine Brewis

Treasurer - Phillip Aston

Secretary - Christina Aston

Our fundraising year in detail

This was our first year as a newly formed PTA. We were voted into our roles in an AGM held in June 2023. The committee consists of 4 parents, who we were eager to raise some funds for the school. We are a separate entity to the school and ran by volunteers. We are governed by our own constitution.

The school opened a Parentkind account for us, which costs £145 for the year and includes insurance specifically covering normal PTA activities. The school kindly paid the annual fee, with the idea that we reimbursed them back when we could.

July 2023 - As we had no funds to begin with – the school kindly started us off by purchasing Freezer Pops for us to sell at their Sports day in July 2023. They purchased 608 Freezer Pops costing £76.50 and we sold them for 50p each on a very hot day and raised £114.60. Once we reimbursed the school, our profit was £38.10. As we had no bank account set up, the school have banked this money and will transfer when we get an account set up.

When the new school year started in September 2023, we held our first committee meeting. As we were starting off with little to no funds in the bank. We agreed to keep this year easy and fundraise alongside the school when they were holding an event.

In October 2023, we opened a PTA treasurer bank account with Lloyds Bank.

In October 2023, during the Parents evening held at the school, we decided to have a cake sale. We had cakes donated by Asda and some by parents and £10 donated by a grandparent. We raised a respectable £53.50 over the 2 evenings. Many thanks to Brooke (the Community Champion at Asda) and the parents who donated cakes and the monetary donation.

In November 2023, we held our first Open PTA meeting to discuss our plans for the coming year with all our members and encourage more parents to volunteer during events. We also voted in our governing document (constitution) during this meeting.

In December 2023, we signed up for the My Childs Art Christmas Fundraiser. The children created Christmas artwork whilst in their classrooms and once My Childs Art receive the artwork, they turned the artwork into unique and special gifts. Parents/Carers could then log onto their website and purchase gifts with their child's artwork on. In return, we earned 20% commission. We managed to raise £62.49 from this project.

In January 2024, we reached out to our local Morrisons and Asda and asked for donations for suitable toys for the school's OPAL project (Outdoor Play and Learning). We received a donation from both Asda and Morrisons. Special Thank you to Asda and Morrisons for the items and thank you to the Hope Project for dropping off Morrisons donation.

In March 2024, during the parents evening, held at school, we had a table selling lollies, snap bands and sweet bags. We purchased sweets from Bookers costing £28.75 and we raised £98.00 over the 2 evenings. The profit for this event was £69.25. Many thanks to the volunteers who helped run this event.

At the beginning of March, we had a Chocolate hamper donated by the local Co-op, we organised a "design our PTA logo competition" within the school and charged £1 per entry and had 8 entries in total. The winner would be chosen by the current committee and Headteacher/deputy at the school. The winner received the chocolate hamper, and their artwork will be used in future correspondence. We raised £8 for this event. Thank you to the Co-op for the Chocolate Hamper donation.

In April 2024, we ran a Sunflower growing competition. Who can grow the tallest sunflower by end of August? We had seeds, soil and pots donated from Asda. We made the kits and sold them for just £1. The winner will receive a certificate and a small prize when they

return to school in September. It was a lot of work involved in making up the kits but we raised £143 in total over 3 afternoons. We are looking forward to doing them again next year. Big thank you to volunteers who helped for this event.

Summer fayre July 2024. We purchased sweets from Bookers costing £116.59 and made 170 sweet cones, we also purchased microwave popcorn costing £15.45 and made 87 popcorn cones. We sold them at £1.50 each and had plenty left over. We also sold balloons which cost £45.56. The total raised on the day was £270.35 selling just over half of the stock. Our profit for this event was £92.75.

Sports day July 2024. We still had a few hundred ice lollies left over from last years sports day, so we only purchased 1 box 140 ice lollies £9.39 from Bookers. We also purchased bottled water and kids juice cartons costing £21.02. We also sold the rest of the sweet cones, popcorn bags and balloons that we had left over from the summer fair. We raised £85.00 on the day, with plenty of stock left over for future events. The profit for this event was £54.59.

On the last 2 days of the school year, we set up an after-school shop and sell the remaining stock left over from the summer fayre and sports day. We raised £139.27 over 2 afternoons.

Finance

Description	Income	Description	Expenditure
Sports day	38.10	Parent evening sweets	28.75
Parents evening	53.50	Parentkind account	145.00
My child's art	63.49	Summer fayre/sports day stock	162.45
Parents evening	98.00	Float	10.00
PTA logo comp	8.00		
Sunflower kits	143.00		
Summer fayre	270.35		
Sports day	85.00		
PTA summer shop	139.27		

TOTAL	860.61(awaiting 38.10 from school for sports day 2023)	TOTAL	346.20
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