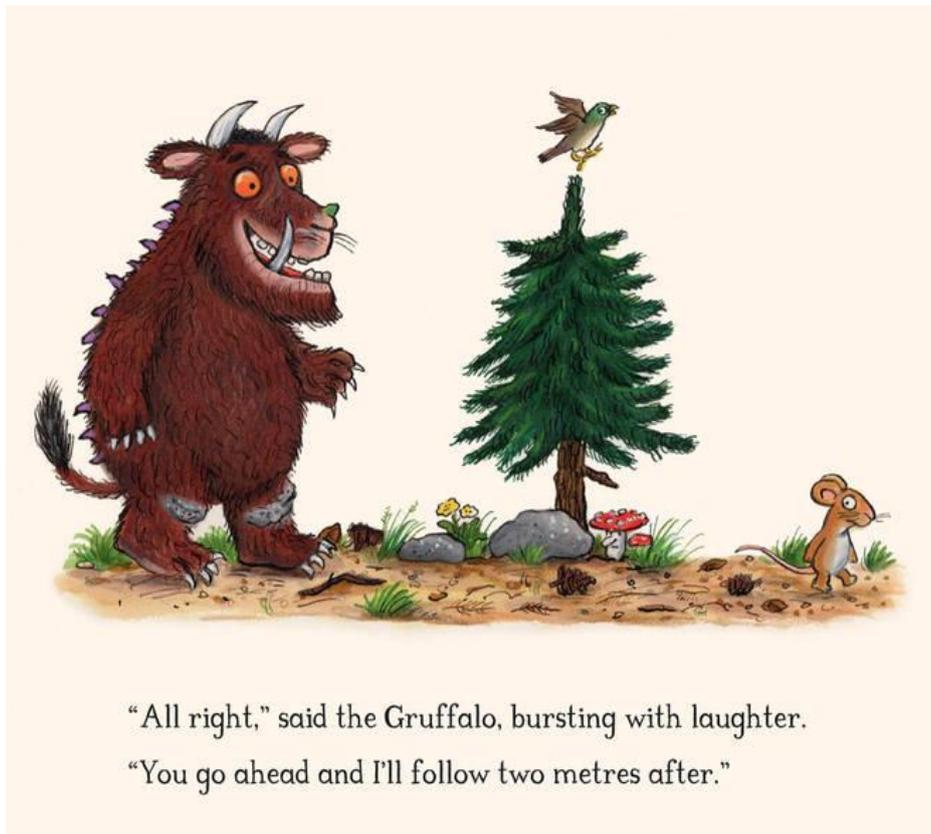




Stay Safe/ Parent Information

‘Your future begins here’

September 2020



“All right,” said the Gruffalo, bursting with laughter.

“You go ahead and I’ll follow two metres after.”

Phased opening of school September 2020

**The Government announced the primary schools will reopen in
September 2020 to all pupils.**

The following guidance has been produced by Gosford Park Primary School to inform parents on ways they can support the safety of their children when returning to school. We have tried our best to adhere to the government guidelines, whilst taking the highest precaution to keep our staff and your children as safe as we can. We can offer no guarantee that we can keep your child socially distanced. We have a full risk assessment in place, which we will be reviewing continually.

The government is clear in the guidance that schools cannot be expected to maintain a social distance of 2m at all times with pupils but we will be working through a hierarchy of measures that include:

- Avoiding contact with anyone with symptoms
- Frequent hand cleaning and good respiratory hygiene practice
- Regular cleaning of settings
- Minimising contact and mixing

All children must return to school in September 2020.

Gosford Park return to school actions:

As a school we have tried our hardest to minimise the risk and conduct a suitable risk assessments, however school is a public place and will always carry a risk. We have put several measures in place:

- A one way system inside school. Clear signage to keep children and staff 2m apart.
- 30 pupils per bubble class group except in Y6 where the whole year group will become one bubble.
- Toilets will be cleaned throughout the school day.
- Strict hygiene measures with increased handwashing and use of hand gel.
- Staggered times for start and end of school day and break, playtimes and lunchtimes.

School Bubbles

- Your child will be allocated a bubble – a group of no more than 30 pupils (except in Y6) where there will be a group of no more than 20 pupils in the morning and a group of no more than 30 pupils in the afternoon. These bubbles will go about school life together- they will learn together, eat together and have time outside together.

If a member of a bubble displays symptoms they will leave school and be advised to seek a test. If that test is returned positive all members of the bubble will also be advised to self-isolate. Parents or staff to share results of test with the headteacher in the format it is received before returning to school.

- They will be advised of testing arrangements, test & trace and the latest government guidance.
- Each bubble will be taught by the same members of staff, in the same classroom, except for PE sessions which will be taken by another member of staff.
- Learning will feel very different and children's well-being and safety will be the focus initially.

Test & Trace

The school will be following the latest government advice:

The NHS test and trace service:

- provides testing for anyone who has symptoms of coronavirus to find out if they have the virus

- gets in touch with anyone who has had a positive test result to help them share information about any close recent contacts they have had
- alerts those contacts, where necessary, and notifies them they need to self-isolate to help stop the spread of the virus
- By following instructions to self-isolate, people who have had close recent contact with someone with coronavirus will be protecting their family, friends, colleagues and other people around them, and will play a direct role in stopping the spread of the virus.

The stay at home guidance can be found at:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

Signage around school

Social distancing

Arrows indicating one way system inside and outside school – please follow these directions.



Catch it, bin it, kill it

CATCH IT

Germs spread easily. Always carry tissues and use them to catch your cough or sneeze.



BIN IT

Germs can live for several hours on tissues. Dispose of your tissue as soon as possible.



KILL IT

Hands can transfer germs to every surface you touch. Clean your hands as soon as you can.



Handwashing



Behaviour at School

There will be 3 rules in school.

1. Keep your social distance.
2. Do what you are asked by an adult the first time.
3. Keep Safe.

We have amended our school behaviour policy and this can be found on the school website.

How our classrooms will be set up



Before School

- Ensure your child is well enough to be in school and if you are unsure call the school office 02476223281 **BEFORE** bringing them to school.
- If your child or anyone in your household is displaying symptoms of COVID19, please let the school know and seek advice by calling 111 or visiting www.nhs.co.uk **DO NOT BRING YOUR CHILD TO SCHOOL**
- Ensure your child comes to school in their normal school uniform.

- Children should only bring a packed lunch box, if they need one, their coat and reading book. All equipment will be provided for the children (ie pencils, pens,rulers)
- Ensure that everyone that leaves the house washes their hands before they do so.
- Remind your child of good handwashing and coughing into their elbows, catch it, bin it, kill it.
- Please make sure only one parent to drops off and pick up from school.

The journey to school

- Plan your journey in good time making sure you arrive at your allotted time.
- Walk only with family groups – children will be excited to see one another but they must social distance.
- Avoid public transport wherever possible.
- If using a car you should only share the journey with members of your own household.
- Avoid popping to the shop on the way to school – do this on the way home if required.

Arriving at school

- Remain at least 2m away from other parents at all times and follow the one way system indicated around the school.
- Children should be dropped at their year group door and follow the one way system outside to leave the school premises. If a parent needs to give a message they should call the office to do this. 02476223281.
- Please avoid being late to school.

Water Bottles

All of the children will be given a new water bottle for school. This will need to be taken home every day to be cleaned and then brought in the next day. If your child loses their water bottle then a new one can be purchased at the school office for £1.



Staggered start times: (see example below)

If your surname starts with an A, B, C or D then you need to arrive at school at 8.30am. Your children will then need to be collected at 3.00pm. Please make sure you are using the one way system to leave the school grounds.

If you have different surnames within your family please arrive using the oldest child's surname at the identified time below.

Start time	Family Surname starting with ...	Pick up time
8:30 – 8:40am	A- D	3:00 – 3:10pm
8:40 – 8:50am	E - L	3:10 – 3:20pm
8:50 – 9:00am	M - Q	3:20 – 3:30pm
9:00 – 9:10am	R - Z	3:30 – 3:40pm

First Aid

We always have enough first aid trained staff on site including staff who are Paediatric First Aid trained. First aiders will administer first aid wearing PPE. Normal procedures will apply, I that a letter will go home with the child to let parents know of treatment and any bumped heads. Should parents want to ensure about any first aid your child has received this should be done by contacting the school office by telephone.

Medication

School is not obliged to administer medicines to children (e.g. antibiotics or Calpol). However, we typically do because this enables children to attend school when otherwise they may not. We support with this when dosage is four times within a day. Our intention is to continue with this practice. **Medication will only be administered if it has been prescribed by a doctor.**

Should you child require any medication, please ensure that a form has been completed at the school office as we are unable to administer medicines without the form.

Mental Wellbeing Support

The mental wellbeing (mental health) of all people in school is always central to what we do and this has never been more important. We will be planning specific PSHE work for children to return to, but all staff are aware that mental wellbeing is a key focus during every part of every school day.

Where children have specific needs, we have in-school support available and we can also refer to external expertise where we need to.



PLEASE MAKE SURE YOU FOLLOW THE ONE WAY SYSTEM AROUND SCHOOL.

Bereavement

We are keenly aware that many families and their networks may have been directly or indirectly affected by bereavement during this period. This could be directly Covid-19 related or otherwise (where the usual process of bereavement will have been affected by social distancing).

Where a child has been affected by bereavement, we would ask parents and carers to please let us know. We can provide and signpost support where this is needed.

Lunches

- All lunches will be eaten in the classrooms or outside. Children are able to bring a packed lunch to school or if your child has a school meal then a cold packed lunch will be provided for them from the school canteen.

Reading books/Reading Records

- Please send your child's reading book into school every day. Please keep the reading record at home and write in it when your child reads at home.

PE Lessons

- On the day your child has PE please send them to school in their PE kit and track suit on top.

Pick up

- Our car park will be shut to cars – no cars allowed on site
- Parents should wait outside their child's classroom and ensure they are social distanced from others.
- Departure from school should be prompt. Parents should not be waiting for other families to walk home with.
- **Ensure you are on time for pick up** – we do not have after school care facilities

Before the next day

- It may become good practice for children to have showers/baths earlier than they would normally to prevent risk of transmission.
- Talk to your child about anything that is making them anxious / distressed- phone the school office and let them know.
- Remind your child of good handwashing and coughing into their elbows, catch it, bin it, kill it.
- Try to ensure that children have a clean set of clothes ready for the next day.

Useful Information



Education guidance

The most important symptoms of coronavirus (COVID-19)

 new and continuous cough

or

 high temperature

or

 loss of, or change in, your normal sense of taste or smell (anosmia)

If you have symptoms of coronavirus, you need to **self-isolate for 7 days**. If you live with someone who has symptoms, you need to **self-isolate for 14 days** from the day their symptoms started.

For most people coronavirus will be a mild illness. However if you have any of the symptoms you should self-isolate at home.

Stop the spread of coronavirus

  **Wash your hands more often and for 20 seconds**

Use soap and water or a hand sanitiser when you:

- Get home or into work
- Blow your nose, sneeze or cough
- Eat or handle food

  Cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze and throw the tissue away straight away.

 **Supervise young children** to ensure they wash their hands more often than usual

 **Posters and lesson plans on general hand hygiene** can be found on the eBug website

 Clean and disinfect regularly touched objects and surfaces more often than usual using your **standard cleaning products**

 **Staff, young people and children should stay at home if they are unwell** with a new, continuous cough or a high temperature or loss of, or change in, normal sense of taste or smell **to avoid spreading infection to others**

If staff, young people or children become unwell with any of the coronavirus symptoms on site, **they should be sent home**

We are asking schools, colleges, nurseries, childminders and other registered childcare settings **to remain open for children of critical workers and vulnerable children** where they can